

## Minutes of the Meeting of the Town of Williamsburg Council on Aging held on February 15, 2012

PRESENT: Sandra Liimatainen, Paula Wentworth, Gerald Mann, Lee Satterfield, Fran Goebel, Marie Westburg, Carl Beach, Lorraine Barrack and Jim Cahillane

Guest: Jane Diamond

ABSENT: Kate Davidheiser (Treasurer), Nylda Weeks, Larry West

Motion to accept minutes of the January 18, 2012 meeting was made by Carl Beach and seconded by Paula Wentworth, so voted.

Gerry spoke about Dorothy Backer who passed away on February 13, 2012 and her role on the Council Board for many years. Marie Westburg gave an update on the condition of Phil Reid and how his wife is doing.

Marie gave her directors report: Spoke about the conversation she had with Kate Davidheiser, (event planning committee member) about setting a date for the recognition dinner. Kate was looking into the Haydenville Congregational Church as a venue for May. Marie arranged for a van drivers training through MARTAP and 1 person was trained for Williamsburg which will allow for rides to The COA and the grocery store to begin soon. She is currently working on the FY13 Budget Proposal and Town Report. Marie bought a new stove with part of the Highland Valley Elder Services Grant. Marie went to the Finance Committee to ask for money to update the electric in the kitchen and it was approved. This will enable less fuses tripping during programs and allow for more food storage for new programs such as cooking club and the Take Home Meal Program.

Lee Satterfield gave a report on the recent HVES meeting she attended. Highland Valley has 12,000 sq. ft. of land to put a new building on. She reported that a report on mandated reporting. Sherri Bell is the new director of Protective Services. There was a question by several Board Members about whether they are mandated reporters or not. Marie stated that it is her understanding that they are.

Guest: Jane Diamond gave the board a synopsis of her back ground. Jane does Person Centered Work with people with disabilities and has a background in elder services as the Assistant Director of HVES. She stated that in her agency work she helps train others in shared leadership models as they tend to be more effective in helping groups, like our board, in achieving goals and in serving clients. She was invited to the board to help support the Board in the process of developing goals and a structure for the work of the advisory board. As we begin this process Jane asked people to share something about themselves. Everyone went around the room and gave their name and a little background of why they joined the board. A number of board members gave their ideas and thoughts. Discussion about whether to proceed with another visioning session, which would focus on forming goals for the boards work, created some disagreement among members. Several folks stated that that would like to continue and it was suggested by Geri Mann, Interim Chair, that this be decided on in our next meeting. He

stated he felt we should proceed with our plan to have the town administrator come. Many members agreed to have another session outside of the meeting time so it was discussed that plans would be made to set a time to do this.

Motion to adjourned by Paul W. and seconded by Gerry M.

Meeting was adjourned at 12 noon.

Respectfully submitted,

Fran Goebel, Acting Secretary and Marie Westburg, Director