Minutes of Williamsburg Water/Sewer Commission
October 5, 2011

Members of the Water/Sewer Commission met in regular session on Wednesday, October 5, 2011 @ 7:00 P.M. The Chairman called the meeting to order and upon roll call the following were present: Walter Kellogg-Chairman, Kenneth Taylor-Clerk, James Hyslip & Brenda Lessard, Secretary. Absent: William Turner and Howard Sanderson.

1. Motion made by Ken Taylor to sign and accept the water and sewer warrants for 10/12/11. The motion was seconded by Jim Hyslip. The motion was so voted.

2. Motion made by Jim Hyslip to change # 6 and #7 in the minutes as revised by Ken Taylor and to accept them as revised. The motion was seconded by Ken Taylor. The motion was so voted.

3. Walter Kellogg reported that there was a tree that the new owners of the Pepi property on South Street have put on our land. The property boundaries have to be marked.

4. Jim Hyslip reported that the tree by the gatehouse at the Unquomonk Dam still has not been removed. The deadline for the permit is 11/5/11. The land is too wet to get in there now to remove it. Motion made by Ken Taylor to have Jim Hyslip file for an extension of the Chapter 253 Dam Safety Permit to allow time to remove the tree. The motion was seconded by Jim Hyslip. The motion was so voted.

5. Brenda will call area propane companies to solicit bids for propane at the pump house. She will call Whiting, Pioneer, George Propane and Amerigas. It was noted that we own the tanks which are ASME tanks not DOT tanks. That has been problematic in the past to get prices due to us owning the tanks. It was noted that they are 1000 gallon tanks (2) and they have 30% propane at present.

6. There was some discussion with Jim Hyslip regarding the Panasonic Toughbook laptop computer. He has done research on them for the water & sewer commission and highway department to buy one for the GPS system for field work. Motion was made by Ken Taylor to purchase a refurbished Panasonic Toughbook laptop with the cost in price up to $2500.00, contingent on highway department paying 1/3 the cost and the remainder to be paid 1/3 by water, and 1/3 to be paid by sewer. The motion was seconded by Jim Hyslip. The motion was so voted. Jim will talk to Bill regarding the highway department.

7. Motion was made by Ken Taylor to adjourn the meeting. The motion was seconded by Jim Hyslip. The motion was so voted.

Respectfully submitted:
Brenda Lessard, Secretary

CLERK: _____