

Approved HRMC Meeting Minutes
Monday, March 20, 2023, 10am to noon
Williamsburg Town Offices, Haydenville, MA

1. John Chandler Chair called the meeting to order at 10:04 am.

Board Attendees:

- Ashfield, Absent
- Chesterfield- John Chandler and Hank Badner
- Cummington- Jim Wettereau
- Goshen- Laura Barrus
- Huntington- Louis Purinton and Marty Nicholas
- Middlefield- Joe Kearns and Skip Savery
- Plainfield- Jack Nelson and Judy Hanson
- Westhampton- Bill Jablonski
- Williamsburg- Rusty Luce and Melinda McCall
- Worthington- Paul Dunlevy

All member Towns were represented except The Town of Ashfield.

Also in attendance, HRMC Administrator Linda Cernik

Meeting called to order @ 10:05am by Chairman John Chandler

1. The minutes of the January 20, 2023, meeting was reviewed. Motion Made by Joe Kearns to approve as presented; 2nd by Lou, unanimously approved.
2. Linda Distributed Q2 Mass Munifin report & Monthly operating expense. The Q2 Financial Report Was distributed. Sara in detail explained the question regarding the term net addition (deficit) is the difference between the revenue and expense. See attached email along with the Q2 report. Also explained the short fall in pay to even off each month that has 5 pay weeks the billing should have been 108 hours monthly @\$51,840 FY23 & FY24.
Sara reviewed and corrected the months that Linda had to charge additional hours for. This does not change anything with the budget or salary, it just makes up for the short fall in the months with additional hours @ \$51,840 FY23. The board voted and approved FY24, 108 hrs. per month will be charged per approved General Admin / month approved by Melinda 2nd by Lou.
Currently Dep compliance line item has \$3577.74 remaining for FY23 in case additional Hours are needed for Grant submission.

The budget is running on schedule, operating budget on target. (No discrepancies.)

3. Waste management hauling 2-year extension was reviewed and approved. Linda Will reach out to Roy Boyer for contract extension and gather signatures from each town.
4. Discussion of MRF Contract and recycling trends to help the town prepare for FY24 Transfer Station budget.
5. Thomas Irwin, Town of Dalton discussion regarding the paint car stewardship bill. If this bill passes it would take the cost burden off the town's paying for paint to be recycled and disposed of at the annual HHW collections. Also, if passed the public would have at least once a month options in places to recycle paint. The Board has asked Linda to write a support letter on behalf of HRMC to Senator Paul Mark in support of the paint care bill. Some of the towns are going to write letters as well supporting the bill.
6. Linda handed out Earth Machines flyers, Town of Plainfield has asked that the extension be pushed out to April 15th approved. Linda also asked if any of the towns wanted to order extra EM to have on hand. The town of Cummington ordered 2. The distribution location will be Westhampton Each EM is \$55, resident pay \$25 town pay the difference of \$30 per unit. RDP grant Dollars can be used for the EM.
7. Linda updated the Board that the small Scales award has been submitted for reimbursement for shred fest and HHW flyers.
8. Susan Waite, MassDEP Municipal Representative presented RDP approved spending categories. Some spending ideas from other Massachusetts communities. RDP funds can be rolled over to next year however they do want the Towns to spend the money. If you are saving for a large purchase, such as a paper compactor to inform MassDEP at reporting time. It becomes difficult yearly for MassDEP to keep requesting Additional Grant monies if the towns aren't spending it. All were given a sheet with spending ideas.
9. Ellen Dupont, Town of Plainfield question regarding Lithium batteries recycling and storage. Linda will reach out to Veolia and Next level recycling for options under the state contract FAC110/ HAZMAT/UNIVERSAL WASTE. Call to recycle battery boxes are not fireproof.
10. Linda informed the board of outreach that has taken place or that will take place.
 - Mass Recycle Conference, Moving the needle "Mattress recycling HUB.
 - Town of Ashfield, Library Linda spoke about services provided by HRMC towns and member towns. Discussed the most recent Waste ban of mattresses, Textiles, and organics. Shred fest and HHW dates for all member towns.

- Business letters, support businesses utilizing the town's recycling center, letters should go out to town businesses in the month of May. Linda will send a sample letter to all town officials for review. Linda will need a copy of the signed letter you sent out.

No Announcements, meeting adjourned 12:05pm, next meeting May 15, 2023

Respectfully submitted,

Linda Cernik, HRMC Administrator